

Summit Hill District 161

Wednesday, April 20, 2022

7:00 PM

Summit Hill School District 161

20100 S Spruce Drive

Frankfort, Illinois 60423

Regular Meeting Agenda

You May Also Live Stream at:

<https://livestream.com/shsd161/events/9059359>

1. Call to Order and Pledge of Allegiance by Board President, Stacey Borgens
2. Roll Call by Secretary, Jim Martin
3. Information and Proposals
 - A. Indian Trail School Presentation - Kindness Club
 - B. Freedom of Information Act
 1. Jonathan P. Fagg, ABC Chicago - Forms that Challenge Library Books
 2. Michelle Haggerty - Summit Hill Board of Education Board Packet from March 16, 2022
 3. Carrey Bunda - Emails from Director of Curriculum
 4. SmartProcure - PO/Vendor Information
 - C. Public Comments
 - D. Letters and Communications
4. Action Items
 - A. Consent of Agenda
 1. Approval of Minutes
 - a. Policy Committee Meeting Minutes of March 15, 2022
 - b. Special Meeting Minutes of March 15, 2022
 - c. Closed Session Meeting Minutes of March 15, 2022
 - d. Regular Session Meeting Minutes of March 16, 2022
 - e. Closed Session Meeting Minutes of March 16, 2022
 2. Approval of March Treasurer's Report/Financial Report
 3. Approval of Bills List of April 20, 2022
 4. Approval of Retirement of Staff
 5. Approval of Resignation of Staff
 6. Approval of Family Medical Leave
 7. Approval of Employment of Staff
 - B. Old Business
 1. Approval of Custodial Cleaning Services
 2. Approval of the 2022 Mechanical Renovations (Cooling Tower Installation)
 3. Clubs and Activities
 - C. New Business
 1. Approval of First Reading of Board Policies
 2. Authorization to Develop the Tentative Budget for the 2022-2023 School Year
 3. Approval of Public Relations Specialist Job Description

4. Approval of Facilities Manager Title and Job Description
5. Approval of Assistant Facilities Manager Title and Job Description
6. Approval of New Director of Technology Position and Job Description
7. Approval of Changes to Assistant Technology Director Title and Job Description
8. Approval of New Custodial Job Description
9. Approval of Annual Fire System and Sprinkler System Testing
10. Approval of Reorganization of Chain of Command Policy 3:30 to Reflect Current Positions and Responsibilities
5. Superintendent and Staff Report
 - A. Enrollment
 - B. Renewal of Medical, Dental and Life Insurance Rate Update
 - C. Standards-Based Grading (SGB) Update
 - D. Assessment and Grading Update
 - E. Certified Staff Evaluation Update
 - F. Summer Program Update
 - G. Lincoln-Way Area Curriculum Council Update
 - H. Special Education ESY Update
6. Board Member Reports
 - A. Lincoln Way District 843 Meeting Report
7. Personnel Matters (Closed Session)
8. Action as a Result of Closed Session - Issuance of Notice to Remedy
9. Public Comments
10. Future Meeting Dates
 - A. May 18, 2022, Mary Drew Administrative Center
11. Adjournment



Future Ready Students

Working our plan since 2011

